



CHUGHTAI
PUBLIC LIBRARY

(A Project of Chughtai Foundation)



Memorandum of Understanding (MOU)

This Memorandum of Understanding is made and entered into on 1st day of December, 2020 by and between:

CHUGHTAI PUBLIC LIBRARY (CPL), 3xx-3S-1, Canal Park Gulberg 2, Lahore

&

MASOOD FAISAL JHANDIR LIBRARY (MFJL), District Vehari, Punjab

Scope of the Project:

Masood Faisal Jhandir Library is the largest private library of Pakistan which owns approximately 480,000 number of titles (books and serials) but do not have trained and professional staff to maintain this wonderful collection. CPL has the infrastructure and requisite skills to maintain a physical and digital library. CPL is working with the mission of "making education accessible to everyone". The purpose of this MOU is to set forth the terms and conditions, scope of work and responsibilities of the parties associated with their collaboration on "**Automation and Digitization of Masood Faisal Jhandir Library**". Specifically, both parties will cooperate to organize and automate the book collection as well as digitize the rare books held in the collection.

Terms of the MOU:

This MOU will be effective for one year starting from the date of execution. This MOU may be amended from time to time by mutual agreement of the parties in a written modification signed by both parties.

Responsibilities of FMJL

- MFJL will provide the lodging and dining facility for the staff hired by CPL for this project.
- MFJL will provide the internet connection, electricity back up and office arrangements i.e tables and chairs.
- MFJL will provide the labour to move or shelve books as well as for stamping and labeling pasting.
- MFJL management will not directly assign the duties to the team hired by CPL; however concerned matters would be discussed with the manager of this project.

Responsibilities of CPL

- CPL will bear the cost of book scanners, human resources, library supplies and travelling of the team.
- CPL will create a branch library in its database named Masood Faisal Jhandir Library (MFJL) and bibliographic details of available books in MFJL would be searchable through CPL's (Online Public Access Catalog) OPAC.
- CPL will digitize the rare books of MFJL that would be accessible around the world through CPL's digital library.
- CPL will do all this work on complimentary basis just to promote the book and research culture in Pakistan.

Signed by:

Dr. Mariam Chughtai
Director, Chughtai Foundation

Signed by:

Mr. Ghulam Ahmad Jhandir
General Secretary, FMJL



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